ENTERING CFSS SERVICE AGREEMENTS

Agency Model



PROCESS FOR ENTERING EXISTING EW CW MEMBERS WITH PCA AND CHOOSING THE AGENCY MODEL

CARE COORDINATORS WILL:

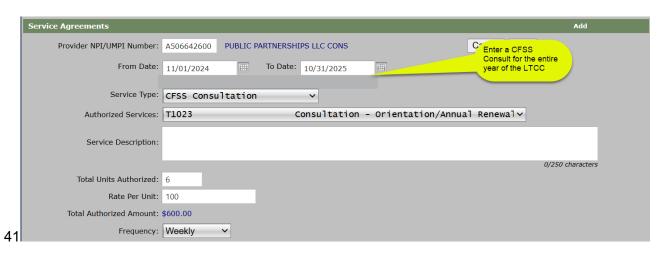
Enter the member's assessment into Bridgeview

- Create a new LTCC/CM Date span.
 - o (No requirement to start first of each month, but for the entire span of PCA assessment.)

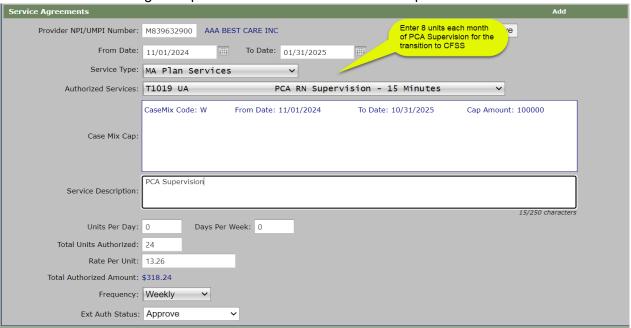


• Add <u>CFSS Consultation Service Agreement</u> (this will always be the first entry you make for CFSS services)

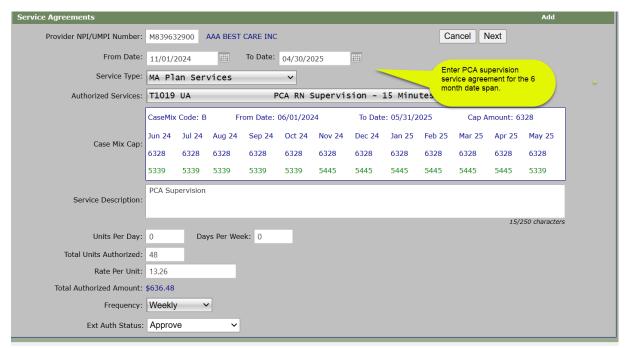
There will always be 6 units for the entire year unless more are requested.



Use the existing PCA provider for the 6-month transition period.

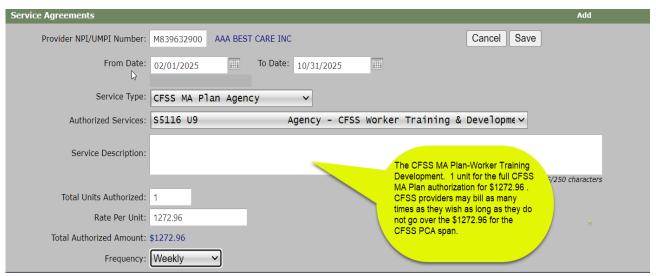






After the CFSS Support Plan is complete and approved, CC will enter the CFSS aspects: CFSS Worker Training & Development:

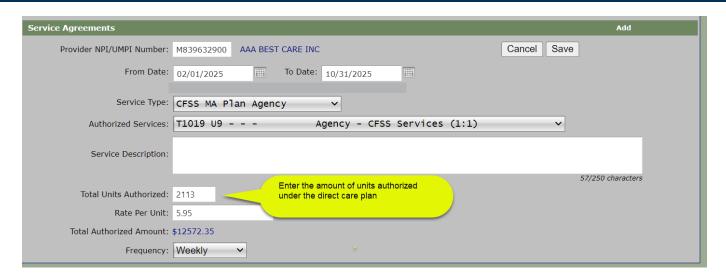
- Service Type: "CFSS MA Plan Agency"
- Authorized Services: Agency CFSS Training & Development
- Dates must be the remaining 6 months left in the span.

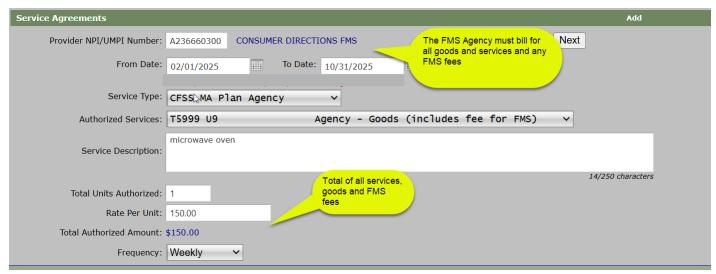


CFSS Services:

- Service Type: CFSS MA Plan Agency
- Authorized Services: Agency CFSS Services
- Dates must start the first day after the 3-month transition period.







EW OR CW MEMBERS WHO NEVER HAD PCA AND ARE NEW TO CFSS AND/OR BCBS:

Care Coordinator will:

- Enter the member's current assessment into Bridgeview and then follow the steps below:
 - Consultation Services for a full assessment span, not to exceed the waiver span.
 - CFSS Agency Training and Development
 - Additional CFSS Goods & Services and PERS (if applicable)
 - Note: Authorizations after Consultation Services would not start until the CFSS Support Plan is approved, so if it were approved on 12.24.2024, the authorizations for the services would start 12.24.2024 through the end of the span.

MEMBERS WHO ARE ON ANOTHER WAIVER:

For members on another waiver, the care coordinator will wait to receive the DHS 5841 from the waiver case manager before entering the authorizations in Bridgeview. Waiver case managers authorize CFSS and will send the DHS 5841 to be entered into Bridgeview.