<DATE>

<Member Name>

<Street Address>

<City, State, Zip>

Hello <Member Name>,

I hope this letter finds you well. Per our conversation on <Date>, you requested  be sent to you. Along with this letter please find it enclosed.

You can access benefit information on our website at bluecrossmn.com/publicprograms

To contact me, please call <Phone Number>. <8:00 am to 4:30 pm>. TTY: 711, Monday to Friday. The call is free.

<Additional Comments>

Sincerely,

<Care Coordinator Name, Title>

Blue Plus Care Coordinator

<Name of County/Clinic/Organization>

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