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| **The MnCHOICES revision is moving to Phase 4 (final transition period) of its launch.**This phase is scheduled to run from July 1 to Sept. 30, 2024, during which lead agencies should:* Have **100%** of staff members conduct **all** work in MnCHOICES revision.
* Finish all existing assessments and support plans in legacy systems by Sept. 30, 2024. MnCHOICES 1.0 Assessment (MnA) and Support Plan (MnSP) not completed and closed by Sept. 30, 2024, will **not** migrate to MnCHOICES revision.

Effective Oct. 1, 2024, legacy systems, including MnCHOICES 1.0 Assessment (MnA) and Support Plan (MnSP), will no longer be available.To read the complete announcement: [AASD and DSD eList: Phase 4 of the MnCHOICES revision launch will begin on July 1, 2024](https://urldefense.com/v3/__https%3A/www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=MNDHS-066983__;!!CwIvYz4dIaSa!PIggTF6-B6wD1XTQH7nH-o1eOPqvTdBx0VlFY3FmJ8jrbhAZmfVO3TC9qbWrx-aOr-d5S-VRIpi6-KBxMrM_yfKQbZDoZw$).**MnCHOICES 1.0 Support Plan (MnSP) new access requests discontinued on July 1, 2024.**Existing staff will only work in MnSP legacy to complete and close their CSP/CSSP and rate plan work. Newly hired staff must be given access to revised MnCHOICES only.Starting July 1, 2024 the MN Service Hub, SSAM Access Request ticket will no longer have an option to select access for the MnCHOICES Support Plan legacy application (MnSP). **MCO enhancement for the Health Risk Assessment Support Plan (SP-HRA)****Purpose:** The HRA Program and Support Plan service definitions are now available for the SP-HRA. This new functionality supports MCO processes by ensuring all SP-HRA forms include the correct program and services associated with those plans. This enhancement is the result of prioritization by the MnCHOICES Input Group (IG) and System Governance Group (SGG).This change only applies to SNBC and MSHO/MSC+ care coordinators who create support plans associated with an HRA. Additional instruction can be found in the [slides from the MnCHOICES MCO call-in session](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_FILE&RevisionSelectionMethod=LatestReleased&Rendition=Primary&allowInterrupt=1&noSaveAs=1&dDocName=mndhs-067108) held on June 20th.**Information for care coordinators:** With the May 31 release, two enhancements were implemented to the SP-HRA:* ‘Health Risk Assessment (HRA)’ is a Program option
* Services associated with an HRA are now available

Care coordinators must use the Program ‘Health Risk Assessment (HRA)’ when creating support plans associated with an HRA. They will no longer select the Program ‘Other’. When creating a new SP-HRA, take the following steps:1. From the New Form window make the below selections:
* Form Category: Support Plan
* Form: Support Plan
* Program: Health Risk Assessment (HRA)
* Is the person receiving other services: Yes
* Complete the remaining required fields.
* Save: Select Save to create the SP-HRA form

Screenshot from MnCHOICES application showing a New Form - Create Form window with Health Risk Assessment (HRA) as an option in the Program dropdown menu. 1. Add Waiver Provider under My Supports:
* Select ‘+ Add Waiver Provider’.
* In the Add Waiver Provider window, select ‘Search’ to search for the provider.

Screenshot from MnCHOICES application in Support Plan showing the Provider search in Add Waiver Provider screen. 1. Go to the Services and Supports section and select ‘+ Add Service or Support’. In the Add Service or Support window, select the Service Type ‘Services that Support Me’.
2. In the next Add Service or Support window complete the following fields:
* Service Name: When searched the associated services will be available.
* Provider Name: Select the provider from the dropdown menu.
* Units: Enter the number of units.
	+ Select ‘Get Rate’.
	+ In the Confirmation window select ‘OK’ to continue.
* Rate: This field does not display until ‘Get Rate’ is selected. Enter the rate value.
* Frequency: Select the frequency from the dropdown menu.
* Complete the remaining required fields.
* Save: Select save to add the service to the SP-HRA.

Screenshot from MnCHOICES application showing Add Service or Supports window within a Health Risk Assessment Support Plan (SP-HRA). The Service Name, Provider Name, Units, and Frequency headings are highlighted.**\*\*Care Coordination should now be entered under “Services and Supports” and not under “People & Community Organizations that Support Me”.\*\*****Training materials update:** To reflect this change, the following training modules and resource documents will be updated: * Smart Guide: SP-HRA
* Practice Guide: Support Plan form
* Support Plan Workflow: SP-HRA Part 1 course (MNCH921)
* Support Plan Workflow: SP-HRA Part 2 course (MNCH921)

**Guidance for those residing in customized living**When a member resides in customized living, Care Coordinators must choose “Resides in own home or apartment” from the “Current Living Situation” drop down menu in order for the member to be found eligible for CL/24 hr CL.**MMIS Entry for HRA’s**Completion of an HRA only in MnCHOICES does not need entry into MMIS. MMIS entry is only required after completion of the full MnCHOICES assessment. **Sample Assessments and Support Plans**During the 5/3/2024 MnCHOICES Call in Session, DHS shared 5 test members they created with sample assessments and associated support plans in MTZ (training zone) for users to reference. Work with your MnCHOICES Mentor if you have any questions. Friendly reminder: Do not create any work in these test member files.**Other Updates*** We’ve received questions about the DHS Transfer Guidance scenarios shared at the recent MCO call-in session. Please continue to follow our current guidance until further notice from us.
* Bridgeview communication will be provided on new and improved features to assessment fields and assessment combination drop down lists.
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