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| Phase 3 R-MnCHOICES Launch**Phase 3 of the MnCHOICES revision launch will begin on April 1, 2024**On Monday, April 1, 2024, DHS will start Phase 3 of the rolling launch of the Revised MnCHOICES application. The rolling launch allows lead agencies to gradually:• Transition work into the R-MnCHOICES. • Wrap up work using legacy documents (i.e., LTCC)Care Coordinators must start **all new** assessments, including HRA’s, in the Revised MnCHOICES application starting April 1st. Phase 4 will begin Monday, July 1st. We strongly advise Care Coordinators not to wait until July 1st to begin doing assessment in R-MnCHOICES.DHS will sunset use of legacy tools at the end of the rolling launch, effective **Oct. 1, 2024.**Existing legacy assessments and care plans remain valid until reassessment (even after 10/1/2024). For more information, refer to the full announcement: [Phase 3 of the MnCHOICES revision launch will begin on April 1, 2024](https://urldefense.com/v3/__https%3A/lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMDIsInVyaSI6ImJwMjpjbGljayIsInVybCI6Imh0dHBzOi8vd3d3LmRocy5zdGF0ZS5tbi51cy9tYWluL2lkY3BsZz9JZGNTZXJ2aWNlPUdFVF9EWU5BTUlDX0NPTlZFUlNJT04mUmV2aXNpb25TZWxlY3Rpb25NZXRob2Q9TGF0ZXN0UmVsZWFzZWQmZERvY05hbWU9TU5ESFMtMDY1NzcyIiwiYnVsbGV0aW5faWQiOiIyMDI0MDMwOC45MTUxNjU2MSJ9.F_67M8UgxG_9zXcCccvwcxbitBZ-5oU45KKac884nO8/s/1303086395/br/238495793296-l__;!!CwIvYz4dIaSa!NVaLmLKpg54K2sMB01Ne8zMloZKZNyrhg3fd5AgXaJ_DUcNT-MxztzHXt2h7e-GqEN1kzA8TNPk67gUor1mKc51FfPrYchqL24Hsa-CoFdO3$).Users have reported they are not able to fulfill completion requirements when entering Transitional HRA (TRHA) as HRA type. To use the THRA and meet completion requirements for this document type, users must complete “Who is present at the HRA.” Completion requirements will be met when, at minimum, user indicate “Care Coordinator” and add Care Coordinator name.Other R-MnC Notes**Reminder:** Check if you have any “Messages” after logging into R-MnCHOICES. There may be messages for you from other waiver case managers.DHS March 2024 Release Updates**Purpose:** To provide MnCHOICES mentors and users with the following update and release notes. **1. Resolved Current Functionality items: Fixed in the release** **(11 fixes of which includes 0 critical functionality item(s)*** **Health Risk Assessment heading-Description:** In “Everyday Life” under “Taking Care of Self,” the response from “Dressing” automatically appears as the “Eating” response.
	+ **Changes made:** With this fix, the response options for each section of “Taking Care of Self” will correctly save.
* **Health Risk Assessment heading-Description:** When dates are entered and saved in the preventative screening section, the system does not keep the information when going to another section. This issue occurs in both online and offline mode.
	+ **Changes made:** With this fix, the preventative screening dates will save.
* **Health Risk Assessment heading-Description:** Completion requirements show unmet in health concerns/history section when a user selects “Yes” for “Do you have any current concerns about your physical health?” and marks at least one of the applicable concerns. The system keeps any of the conditions selected even if the answer to the first question changes to “No.”
	+ **Changes made:** With this fix, when the required fields in the health concern/history section are complete, the completion requirements for this section show met.
* **MnCHOICES Assessment report printout heading-Description:** When assessment responses are chosen to show a person needs physical help or supervision with bladder or bowel incontinence management, the printed MnCHOICES Assessment incorrectly shows bowel incontinence twice.
	+ **Changes made:** With this fix, both bladder incontinence and bowel incontinence will display on the report printout.
* **Support plan: Services and Supports, Services Type-Services that Support Me heading-Description:** In MMIS, the service using the current HCPCS number T2029 must have an end date of June 30, 2024. This is the last day that a lead agency can authorize this service.
	+ **Changes made:** With this fix, a new service code T2029 UB for “Assistive Technology - Equipment” is available for use in MnCHOICES.
* **Support plan: Services and Supports, Service Type-People and Community Organizations that Support Me heading-Description:** "Other" services are not available in the support plan when a user selects a program that is not "Other" (e.g., CADI Waiver or EW) upon creation of the plan and selects yes for "Is the person receiving other services." These other service options should appear in the support plan, so they are documented.
	+ **Changes made:** With this fix, "Other" services is available for all programs in the support plan.
* **Support plan: Services and Supports, Service Type-People and Community Organizations that Support Me heading-Description:** When a user updates/adds a person's needs in “Services that support me,” any information in “My plan to address needs” will be replaced with the information from "My backup plan." The system will lose the original information in “My plan to address needs.”
	+ **Changes made:** With this fix, the "My plan to address needs" will retain the previously entered information.
* **Support plan printout heading-Description:** When a user creates a new EW Customized Living and Foster Care Worksheet in the support plan form category, the daily and monthly rate limits for customized living and foster care monthly rate caps are outdated. They are still showing amounts for 2022.
	+ **Changes made:** With this fix, the daily and monthly rate limits for customized living and foster care monthly rate caps are updated with 2023 and 2024 amounts.

**2. Other changes made - not listed in the Current functionality document:*** **Description:** There are minor formatting issues in the Assessment Summary document that are printing incorrectly. For example, extra spaces in between words, font color, or alignment being off.
	+ **Changes made:** With this fix, the Assessment Summary should print without formatting issues.
* **Description:** Assessment Report print should only include initiate assessment, activity information, and functional assessment. There are minor issues in the Assessment Report document that are printing incorrectly. For example, updates needed to labeling, inconsistent print for unchecked boxes, and appearance of items.
	+ **Changes made:** With this fix, the Assessment Report should print without these issues.
* **Description:** The following Support Plan signature issues were resolved for all Support Plans (SP) types (SP-MnA, SP-MCO/MnA, and SP-HRA).
	+ **Changes made:**
		- E-signatures gathered on a person’s support plan will remain regardless of if the support plan is online or offline.
		- The signature section can be changed while offline and users can sync and checked in the form.
* **Description:** The Support Plan contains spelling errors within goals, people and community organizations that support me, services that support me, modifications, assistive technology and remote support.
	+ **Changes made:** With this fix, spelling errors within Support Plan are corrected.
* **Description:** In Support plan, when a user linked barriers to a goal prior to taking the form offline or while in offline, the user was unable to bring the support plan back online. This impacted both MCO support plans (SP-MCO/MnA and SP-HRA).
	+ **Changes made:** With this fix, linking barriers to a goal online or offline will not cause an offline form to have check-in issues for SP-MCO/MnA and SP-HRA.
* **Description:** The Care Coordinator Next Steps Indicator Report produced punctuation errors and displayed information incorrectly. For example there are questions missing the “?” at the end and the report does not include “Do you want help setting up and appointment to make sure you are your baby are healthy?”.
	+ **Changes made:** With this fix, these issues will be resolved on the Care Coordinator Next Steps Indicator Report.

**3. New additions to the Current functionality document (11 additions which include 4 critical functionality concern):*** **MnCHOICES Assessment-Description:** The MnCHOICES Assessment status can be moved to “Start MnCHOICES Assessment” in the initiate assessment section before the completion requirements are met. The Initial Assessment section can no longer be edited once the Assessment status is “In Progress.”
	+ **Directions**: In this instance, change the status to “Incomplete” and initiate a new MnCHOICES Assessment and complete all of the required fields in the Initiate Assessment section.
* **MnCHOICES Assessment: Functional Assessment-Description:** In the “Functional Assessment - Daily Living” section under Toileting, if "Completes toileting-related tasks with supervision: intermittently during activity” is selected for "Select the most accurate description of the person's ability to complete toileting-related tasks" for a person age 13 or older, the system is calculating this as the person meets nursing facility level of care. **This item was added to the critical functionality section.**
	+ **Directions**: Review the assessment results carefully. Ensure that Nursing Facility Level of Care is not being met when only "completes toileting-related tasks with supervision: intermittently during activity" is chosen without any other responses that would meet Nursing Facility Level of Care. If the system calculates Nursing Facility Level of Care inaccurately, manually correct it on the following printed documents: Assessment results, Assessment summary, LTC screening document and MnCHOICES assessment report.
* **MnCHOICES Assessment: Assessment Results-Description**: In the health intervention section for complex health treatments tube feeding, the assessment incorrectly determines a person has a CFSS/PCA dependency in eating for people 18 years old or older if a user selected one of these:

• Tube feeding - G-J tube• Tube feeding - Any other tube- feeding events/sessions.And also selected one of these for “Eating/nutrition consumption” in the eating and meal preparation section:• “Feeds or provides nutrition to self independently”• “Cuing, reminding and/or encouraging to ensure person eats/continues eating to meal completion.” **This item was added to the critical functionality section.** * + **Directions**: Review the supplemental summary chart if a person needs tube feeding at any frequency and the assessment’s eating/nutrition consumption section shows:

• “Feeds or provides nutrition to self independently”• “Cuing, reminding and/or encouraging to ensure person eats/continues eating to meal completion.”Figure out if a person has any other ADL dependencies and/or a Level I behavior to decide if they are eligible for CFSS/PCA.If a person is eligible for CFSS, use legacy PCA documents to determine the correct CFSS/PCA time and home care (HC) rating. Then, manually update the assessment results, supplemental summary charts and support plan.  Users must remove the “X” for eating on the printout of the Type B service agreement.If a person is not eligible for CFSS/PCA, manually update the assessment results, assessment summary and support plan to show that they are not eligible for CFSS/PCA.* **MnCHOICES Assessment: Screening documents-Description:** In the MnCHOICES Assessment, when a person has one or more level I behaviors selected on the "psychosocial health" screen that has "continual/all days (usually more than once daily)" selected on the "behavioral support interventions" item, the Type B service agreement print document that is populated in the Support Plan Print menu is populated blank (without an x) for the "aggressive" field in the AHC2 section. If this field is left blank, MMIS will reject the number of minutes/units that MnCHOICES calculated and not allow the correct value to be authorized for CFSS/PCA services. **This item was added to the critical functionality section.**
	+ **Directions**: If the person has a level I behavior and has selected continuous/all days for the "Behavioral support interventions" item, the assessor must update the type B service agreement printout with an "X" for the aggressive field on the AHC2 screen.
* **Support plan: Services and Supports, Service Type-Services that Support Me-Description:** Some of the narratives in the Elderly Waiver rate setting(EWRS) tool appear in the wrong sections when printed. Text entered into the Non-Medical Transportation notes also displays in the Personal Care section. Text entered in the Health Related notes also displays in the Orientation or Behavior support notes section.
	+ **Directions:** Use your browser print after completing the EWRS tool or hand correct the services and support section of the support plan to accurately reflect the text in the affected note fields.
* **Support plan printout-Description:** After a reassessment the system puts two dashes in "Date of Last Assessment" under the person information section when a user creates a Support Plan-MCO from a MnCHOICES Assessment (SP-MCO/MnA) and selects "Support Plan Print" in the print menu.

After an initial assessment the system displays the date from "Acceptance Date" in the "Date of Last Assessment" field under the person information section when a user creates a Support Plan-MCO from a MnCHOICES Assessment (SP-MCO/MnA) and selects "Support Plan Print" in the print menu.[DHS ID 128575]* + **Directions**: Manually correct the date of last assessment when blank. If the date is wrong, cross out the date and manually the correct date of last assessment.
* **Support plan printout-Description:** E-signatures are sporadically not showing up in print view.
	+ **Directions**: If the e-signature does not show up in print view, the user must go back into the application and print from the web browser to obtain a copy of the person's e-signature.
* **Support plan: Service Agreement-Description**: When the Program Type is any value that is not “Other” and “Is the person receiving other services” is marked Yes, the “Other” services are appearing on the service agreement when they should not.
	+ **Directions**: Ignore the “Other” services on the Service Agreement as they are not entered into MMIS.
* **Support plan: Service Agreement-Description:** The Type B service agreement print document for CFSS does not include "Lives with responsible party", but it’s needed for PCA. [DHS ID 125077 This transition issue will resolve itself when the transition to CFSS is complete.]
	+ **Directions**: Add this information to the Type B service agreement for the program of PCA prior to entering in MMIS.
* **Support plan: Service Agreement-Description:** The field for fiscal intermediary is not present on a type B service agreement. It is still needed for PCA. [DHS ID 125077 This transition issue will resolve itself when the transition to CFSS is complete.]
	+ **Directions**: Until CFSS launches, the lead agency needs to manually update the service agreement to reflect the results for this field for entry into MMIS.
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