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| DHS R-MnCHOICES Update & Release Notes    Purpose: To provide MnCHOICES mentors and users with the following update and release notes. 1. Resolved Current Functionality items: Fixed in the January release (6 fixes of which includes 2 critical functionality item(s))  * **MnCHOICES Assessment: Screening document heading-Description:** MnCHOICES is not pulling assessment data into the Type B service agreement correctly for some ADLs and Level 1 behavior. [DHS ID 107496]   + **Changes made:** With this fix the Type B service agreement will pull data correctly from the MnCHOICES assessment for ADLs and Level 1 behavior. * **MnCHOICES Assessment: Assessment Summary heading -Description:** The system includes the notice of action as part of the assessment summary. **If a user selects temporary AC,** the system does not populate “Reasons for taking action.” [DHS ID 69601]   + **Changes made:** **This is a critical functionality item**. Alternative Care, Temporary has been removed from the field, “Denial: Programs and services not available to you” in the Notice of Action section of the assessment summary. * **MnCHOICES Assessment: Assessment Summary heading-Description:** The system includes the notice of action as part of the assessment summary. **If a user selects Reduction in AC or EW program budget or CFSS Services,** the system requires information in the AC/EW budget field to close the assessment. The system may not need information in this field when only changes in the CFSS program are occurring. [DHS ID 86113]   + **Changes made:** **This is a critical functionality item**. With this fix the system will allow the user to accurately document if the AC or EW budget is being reduced or there is a reduction in the CFSS program. * **Support plan: Services and Supports, Service Type-Services that support me-Description:** When revising a support plan, the system carries over most information. However, service line dates and rate inputs are not. [DHS ID 77755]   + **Changes made:** With this change service line dates and rate inputs will copy over to a revised support plan.  Users will need to revisit the service area of needs and select the correct areas of need. Users will also need to confirm service line dates. * **Support plan: Services and supports, Service Type-People and community organizations that support me -Description:** EW and AC uses a service limit instead of a rate limit to define the maximum cost of a CDCS background check (T2040) for AC, EW and temporary AC. On July 12, 2023, this service limit for a CDCS background check increased from $42 to $44. The system should recognize these services and only allow a user to enter the correct service limit according to the service start date. While testing, DHS discovered support plans with a service start date before the rate change would allow a service limit of $44 rather than the correct $42 service limit. [DHS ID 111788]   + **Changes made:** With this fix CDSC background check service lines for AC or EW will display with the correct rate. * **Support plan: print out heading-Description:** For electronic signatures, the date signed changes as soon as a person clicks on the pencil. “Date Signed” defaults to the current date and is not editable. [DHS ID 111798]   + **Changes made**: With this fix the date printed on the support will be the actual date the person signed their support plan.  2. Other changes made -not listed in the Current functionality document:  * **Description:** Users were reporting some providers were displaying inactive when the provider should be active.   + **Changes made:** DHS updated provider records to repair this issue. * **Description:** Users were reporting that some person records would not import, after searching and finding the person record.   + **Changes made:** Data clean up occurred as part of a fix on Jan. 4, 2024.  3. New additions to the Current functionality document v.01.2024 (12, with 1 added to the critical functionality section):  * **Help Center-Description**: Within the Help Center, a 'Page Load Failed' error message appears when a user clicks the document’s ellipsis (three dots) and selects ‘View’ from the drop-down menu. [DHS ID 120465]   + **Directions**: To open and view a document from the Help Center, click the ellipsis (three dots) and select download from the drop-down menu. * **Person contact-Description**: When adding a contact to the person’s profile and selecting “Lives with person”, only the city, state, zip and county are displayed. [DHS ID 119563]   + **Directions**: User will add the street address to the contact's address. * **Health Risk Assessment-Description:** When dates are entered and saved to the preventative screening subsection, the information is not retained when navigating to another section or sub-section. This issue occurs in both online and offline mode. [DHS ID 120460]   + **Directions**: To record the preventative screening information, complete the preventative screening sub-section last before changing the HRA status to Complete.   + **MnCHOICES Assessment-Description:** In the assessment section under “Activity Information-Assessment Details,” the “effective date” cannot before the “result date” for any type of assessment. This means the system does not allow the “effective date” for an “eligibility update” to be within the allowable 90-day window. [DHS ID 119568] * **Directions:** Manually adjust the eligibility update assessment “effective date” on the long-term care (LTC) Screening Document when a user enters the information in MMIS. * **MnCHOICES Assessment Functional Assessment-Description:** The supplemental summary chart report has a section for all narrative summaries included in the MnCHOICES assessment. The chart is missing the “health stability” narrative from the MnCHOICES assessment. [DHS ID 80276]   + **Directions:** Hand correct the supplemental summary chart to include the health stability narrative before sending to the person. * **MnCHOICES Assessment Results-Description:** The “Get Results” button does not work in assessments completed for people over age 65 who have exactly 2 critical Activities of Daily Living (toileting/positioning/transferring) and who have no behavior or special nursing. [DHS ID 120461]   + **Directions:** A mentor should contact DHS through the MnCHOICES Help Desk form (DHS-6979) for individual assistance. * **MnCHOICES Assessment Summary-Description:** When a user selects a person is not eligible for CADI Waiver with the reason ‘You do not meet disability-certification criteria’, ‘The other eligibility criteria you did not meet’ text box incorrectly displays. [DHS ID 119565]   + **Directions:** Users should leave ‘The other eligibility criteria’ text box blank.  The completion requirements are not affected, and results can be run. This field does not print for the person. * **MnCHOICES Assessment Summary-Description:** The last page of the assessment summary includes a “person information” section. There is a section that displays the status of the person’s health insurance, populated by the health insurance information tile on the person’s profile. If a user makes a change to the health insurance status within the assessment form (found within the program specific requirements group), the change will not be reflected in the assessment summary. [DHS ID 116308]   + **Directions:** If the health insurance information printed in the assessment summary does not reflect the current status, the user will need to make a hand correction to the assessment summary before sending to the person. * **MnCHOICES Assessment Print-Description:** When the person has bladder and bowel incontinence requiring physical assistance or supervision from another person, the MnCHOICES Assessment displays bowel incontinence twice. [DHS ID 118764]   + **Directions**:  Manually correct the MnCHOICES Assessment print to reflect the person needs assistance with bladder and bowel incontinence. * **MnCHOICES Type B Service agreement-Description: This item was added to the critical functionality section.** MnCHOICES is not pulling assessment data into the Type B service agreement correctly for some complex health treatments and for other congenital or acquired diseases. [DHS ID 121513]   + **Directions**: Use this workaround to correct this issue on the Type B service agreement:  1. Go to the support plan and create a Type B service agreement and print the form. 2. Go to “Complex Treatments” in the health interventions section of the assessment. 3. Put an “X” in the value column of the Type B service agreement when any of the following is shown in “Complex treatments” in the assessment:  * Tube feeding G-J. * IV therapy “three or more days per week for at least four hours.” * Respiratory interventions — respiratory vest “two or more times per day.” * Respiratory interventions — bronchial drainage “three or more times per day.” * Respiratory interventions — “sterile or clean suctioning “seven or more times per day.” * Respiratory interventions — “Someone else needs to apply device due to the person’s disability or condition.” * Catheter insertion and maintenance — clean self-catheterization where frequency = “seven or more times per day.” * Catheter insertion and maintenance — bladder irrigation. * Seizures that require physical help before, during and after to keep the person and other people safe are present “3 or more times per week.”  Other congenital/acquired diseases where a person needs more direct help The system does not specifically check for and identify people who need help with six to eight ADLs. Before responding to “Due to factors associated with the person's condition, select whether the person typically needs significantly increased time for completion of activities of daily living (ADLs) requiring physical assistance” in the support plan, verify that the person needs help for six to eight ADLs. Select “Requires significantly increased time to physically assist in completion of ADLs” if a person does need help with six to eight ADLs. If a person needs help with fewer than six ADLs, select “Does not require significantly increased time to physically assist in completion of ADLs.”  Follow these steps to verify this information:   1. Select print to create “Supplemental Summary Charts” from the assessment linked to a person’s support plan. 2. Review the ADLs chart to make sure the person needs help with six to eight ADLs.    * + If the chart shows the person needs help with fewer than six ADLs, change the support plan response to “Does not require significantly increased time to physically assist in completion of ADLs.”  * **Support plan printout-Description**: The “Care Coordination Next Steps Indicator Report” is a specific print option in the HRA Support Plan (SP-HRA) and MnCHOICES Assessment Support Plan/MCO (SP-MnA/MCO). The report does not display all values in some fields and shows values in other fields when no data was entered in the HRA or MnCHOICES Assessment-MCO. In addition, the first page of the report displays “HRA" regardless of support plan type. [DHS ID 84206/DHS ID 12045]   + **Directions**: Care coordinators must review the HRA or MnCHOICES Assessment-MCO to ensure all next steps and follow-up is documented in the support plan. If the report is used from the SP-MnA/MCO print menu, cross out HRA in the introduction statement and add MnCHOICES Assessment. * **Support plan printout-Description**: When a user enters a time value in the EWRS rate tool in the “Hours per day” and “Hours per week” field that is not a whole number, the system displays the value as a whole number in the printed support plan. For example, the system will round 1.25 hours down to 1 hour on the printed support plan. The rate listed on the printed support plan is correct because the system converts the time to “Average Hourly Units.” * **Directions:** Until DHS corrects this error, choose one of these options:   1. Manually correct the support plan printout  2. Print the rate screens using the print option within the browser. 4. Help Center updates:  * **Current Functionality and Future Enhancements v.01.2024 document:** Will be loaded into theMnCHOICES Help Center on the week of January 15, 2024.  5. Training updates Significant changes were made to improve learning for staff members working with the Health Risk Assessment. These modules were overwritten in TrainLink, [MnCHOICES workflow: Health Risk Assessment, course MNCH911](https://urldefense.com/v3/__https:/pathlore.dhs.mn.gov/stc/dsd/psciis.dll?course=dsd&code=MNCH911__;!!CwIvYz4dIaSa!OlyJKHxmbZBSjoAWAU0epAuTuEWBBjq9d1mlagzViTqHJ3O1YtUEWXnyLQei3YIyBtWZfuJiEb5oz92ZBsON3epIey8w$):   * + Starting a Health Risk Assessment (30 minutes).   + Completing a Health Risk assessment (60 minutes).   To ensure users can review the updated modules, users may choose one of two options:   * Clear cache in the browser that the course was taken in or * Use a different browser to review the course.   Questions? Please reach out to your Partner Relations Consultant. |