February 21st, 2020

Dear Care Coordination Partner,

In preparation of the anticipated MnCHOICES Elderly Waiver Residential Services Tool Launch in the MnCHOICES Support Plan scheduled for August of 2020, we would like to confirm the individual(s) identified as MnCHOICES mentor(s) for your delegate agency. Over the years we have gathered the names from each delegate identifying the mentor, mentor contact information and the identified mentor role. Please review the attached list and compare them for accuracy. Please provide updates as applicable, to both Blue Plus via email and to DHS using the MnCHOICES Help Desk Form link below. **If there are any changes in the future, it is important to notify both DHS via this form and BluePlus so both lists are kept current.**

**ACTION NEEDED:** The MnCHOICES Mentor information **MUST** be updated by **February 28, 2020**.

Below are links to DHS resources that may be helpful in identifying your agencies MnCHOICES Mentor(s):

* [Tips for Selecting MnCHOICES Mentors](https://www.dhs.state.mn.us/main/groups/county_access/documents/pub/dhs16_182868.pdf)
* [MnCHOICES Mentor Handbook Contents](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs-316748)
* [MnCHOICES Mentor Roles and Responsibilities](https://www.dhs.state.mn.us/main/groups/county_access/documents/pub/dhs16_180265.pdf)
* [MnCHOICES Support Plan: EW RS Tool launch materials](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=DHS-289286)
* [MnCHOICES Help Desk Form](https://urldefense.com/v3/__https:/gcc01.safelinks.protection.outlook.com/?url=https*3A*2F*2Furldefense.com*2Fv3*2F__https*3A*2Fgcc01.safelinks.protection.outlook.com*2F*3Furl*3Dhttps*3A*2F*2Furldefense.com*2Fv3*2F__https*3A*2Fedocs.mn.gov*2Fforms*2FDHS-6979-ENG__*3B!!CwIvYz4dIaSa!Yj9jlBgC-TbhP60rITX76JXZ11TSsz44j0UBHRfrJPRDrowWqdAHM3J7piN3I6zOruE5*24*26data*3D02*7C01*7Cteresa.vanderbent*40state.mn.us*7Cd936e98a343e481d7b7e08d7b61b8da2*7Ceb14b04624c445198f26b89c2159828c*7C0*7C0*7C637178101772905274*26sdata*3DHAQJyJqatDQOe88Dmlc4tlB7g0eUGdg2FrtY6OvYx2I*3D*26reserved*3D0__*3BJSUlJSUlJSUlJSUlJSUlJSUlJSU!!CwIvYz4dIaSa!cmXl7Yn1j6uWhpAQ20LYAFStRkvsl7yPa1Yom926ZeRwGSH4Slv9Mrvty2TkD_bWtl0E*24&data=02*7C01*7Cteresa.vanderbent*40state.mn.us*7C0d8a5128882a4ba5001f08d7b655d0ab*7Ceb14b04624c445198f26b89c2159828c*7C0*7C0*7C637178353056934007&sdata=4Urx4ko7*2FBsTihI7AA*2FVo5CH4zp5H8G7FbvHNk9Twuo*3D&reserved=0__;JSUlJSUlJSUlJSoqKioqKioqKioqJSUqKioqKioqKiUlKiUlJSUlJSUlJSUlJSUlJQ!!CwIvYz4dIaSa!eWgB3U6lfaAQ-_f5lR7-6ZFjFlZoSwoJdLTBmqiB9kBdFcCAyp9GKt_hHPFaGTaSsidK$)
  + Tip for completing form: Choose “Other” under question type and provide your changes in the “What is your question?” section of that form.

At a minimum MnCHOICES Mentors should attend the following trainings via Trainlink in preparation of the Elderly Waiver Residential Services Tool Launch and review the MnCHOICES Support Plan page:

* 3/18/2020 @ 9:30AM MnCHOICES: Elderly Waiver Residential Services Tool Launch Deeper Dive
* 4/07/2020 @ 1:00PM MnCHOICES: Elderly Waiver Residential Services Tool Launch
* 5/28/2020 @ 11:30AM MnCHOICES: Elderly Waiver Residential Services Tool Launch
* 6/24/2020 @ 1:00PM MnCHOICES: Elderly Waiver Residential Services Tool Launch
* 7/23/2020 @ 11:00AM MnCHOICES: Elderly Waiver Residential Services Tool Launch

\*Note: there **will not** be a separate training for the MnCHOICES Elderly Waiver Services Tool Launch for managed care organizations. [Past training materials are available on TrainLink](https://www.dhs.state.mn.us/main/idcplg?IdcService=GET_DYNAMIC_CONVERSION&RevisionSelectionMethod=LatestReleased&dDocName=dhs16_143138#MnCHOICES) under MnCHOICES (January 15th and February 15th, 2020), **it is important to note that the audio is only available for 3 months.**

If you have any questions, please reach out to your Partner Relations Consultant.

Thank you,

**Partner Relations Team | Government Markets**

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Stormy Church, Manager

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